



MOTOR CITY RADIO CLUB

CONSTITUTION

&

By Laws

Formed 1932
Adopted December 1932

Revised & Printed
September 7, 2007

"We, the people of the United States, in order to form a more perfect union, establish justice, insure domestic tranquility, provide for the common defense, promote the general welfare, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the United States of America."

--Preamble to the Constitution of the United States of America.

ARTICLE I

A non-profit Corporation with Articles of Incorporation on file with the State of Michigan. The organization formed by and embodied in these Articles shall hereafter be known as the "Motor City Radio Club" also known as "MCRC."

ARTICLE II

The purposes and objectives of the Motor City Radio Club are:

- (a) To preserve the memory and history of the early contributors to the art of Amateur Radio;
- (b) To promote interest, advancement and education in Amateur Radio;
- (c) To improve operating ability;
- (d) To exchange technical and educational information;
- (e) To promote good-will for the interest and education in of Amateur Radio;
- (f) To prepare for emergency communications;
- (g) To uphold the Radio Amateur's code of ethics as published by the American Radio Relay League (ARRL).

ARTICLE III

Any licensed Amateur Radio Operator or person interested in the art of Amateur Radio may become a member of the Motor City Radio Club, provided the membership requirements are met as set forth in the by-laws.

ARTICLE IV

Elective officers of the Motor City Radio Club shall consist of a President, a Vice-president, a Secretary, and a Treasurer. Additional officers, such as Trustee of the Radio Station license, a Custodian of the Club property, and a Parliamentarian shall be appointed by the President and ratified by the members of the board. Election of officers shall be held annually at the first regular meeting in the month of October, or at the next succeeding meeting at which a quorum, as defined in the By-Laws, is present. Election will be by secret ballot and a system will be used whereby the lowest candidate after the first ballot will be dropped and another ballot will then be taken on the remaining candidates for the office. This procedure will continue until only one candidate remains. The purpose of using this system of voting is to assure that elected officers are a choice of a majority of the membership present and voting.

ARTICLE V

Meetings of the Motor City Radio Club, Inc. will be held at a time, place and date to be designated by the Board of Directors. In addition, special meetings may be called by the President provided that each member is notified at least 24 hours in advance of the contemplated special meeting.

ARTICLE VI

Whenever the membership shall deem it necessary, they may petition the officers to call or designate a meeting for the purpose of amending this Constitution. No such meeting shall be held, however, unless each member shall have been notified at least one month in advance. A two-thirds vote of the entire membership is necessary to amend this Constitution.

MOTOR CITY RADIO CLUB BY-LAWS

Revised, Adopted & Printed
September 7, 2007

ARTICLE I - MEMBERSHIP

Section 1 - GENERAL

A. Definition of Members:

- (1) **Charter (voting) member:** These are licensed radio amateurs who joined MCRC when the club was first formed. At this time (November 2006) there are no active Charter members.
- (2) **Full (voting) member:** Licensed radio amateur who has been admitted to MCRC Membership.
- (3) **Associate (non-voting) member:** Any non-licensed person interested in and/or the advancement of the amateur radio art.
- (4) **Honorary (non-voting) member:** A person, who is granted membership in the Motor City Radio Club for service to MCRC and/or amateur radio.
- (5) **Life (voting) member:** Life membership may be awarded by the MCRC board of directors if the radio amateur has been licensed for at least 50 (fifty) years and has been a Motor City Radio Club member for at least 5 (five) years.
- (6) **Student (voting) member:** This membership class requires that the person be a licensed radio amateur and also be currently enrolled in a recognized educational institution on a full time basis. Student memberships will expire on September 30th of the year that the member is no longer enrolled in a recognized educational institution on a full time basis.
- (7) **Family membership:** Family membership covers husband, wife and all dependents, however only licensed radio amateurs within the family are allowed to vote.
- (8) **Incentive (voting) member:** Persons who have attended an MCRC license class and have received a radio amateur license as a result will be offered free membership in the MCRC for the balance of the membership year. The appropriate initiation fee is still required.

B. Dues:

- | | | |
|-----|---|----------|
| (1) | Full and Associate Memberships | \$25.00. |
| (2) | Retiree and Senior Citizen Memberships (age 60+) | \$20.00 |
| (3) | Family Memberships | \$35.00 |
| (4) | Student Memberships | \$10.00 |
| (5) | Charter, Honorary and Life Memberships are exempt from paying dues. | |

C. All Members are entitled to participate in all club activities.

Section 2 - NEW MEMBERS

- A. Prospective members may leave a completed application along with an initiation fee of five dollars (\$5.00) with the Club Secretary after attending at least three club functions/activities within a period of six months. The Club Secretary will then hold said application until approved by the Board.
 - (1.) At the Board's discretion, they may waive the requirements for new members who state on their application that they cannot meet the requirements.
- B. If accepted by a majority vote of the Board, the applicant will be notified by the Secretary, and at the next regular meeting he will pay the required Dues and will be accepted as a member of the club.

Section 3 - MAINTENANCE OF MEMBERSHIP

Members more than three months in arrears in dues will be dropped, unless excused by a majority vote of the Board.

Section 4 - EXPULSION

- A. Any member may be expelled from the Club, with a quorum present, by two-thirds affirmative vote of a quorum.
- B. All voting members shall receive one-month written notice before a vote on expulsion is taken.
- C. Grounds for expulsion may include, but are not limited to;
 - (1) failure to uphold the Radio Amateur's Code of Ethics,
 - (2) loss of FCC operator's license, or
 - (3) gross negligence and or fraudulent conduct.

Section 5 - LEAVE OF ABSENCE

- A. If a member is to be away for a stated period of time, or feels that business pressure or unusual working hours makes it impossible to continue as an active member of the Club, he the member may apply for a leave of absence for a stated period of time.
- B. Members on leave of absence are excused from paying dues.
- C. Members on leave of absence will not be counted in determining if a quorum is present at a meeting, nor may members on leave of absence vote on any issue or at any election.
- D. Leave of absence may be granted or terminated by a majority vote of the Board.

ARTICLE II - OFFICERS

Section 1 - ELECTIVE OFFICERS

- A. Elective officers of the Motor City Radio Club shall be licensed amateur radio operators and members of the Motor City Radio Club and shall consist of:
 - (1) President, whose duties are:
 - (a) to preside at and conduct meetings;
 - (b) to make committee appointments;
 - (c) to appoint appointive officers; and
 - (d) to perform such other duties as are generally associated with the office.
 - (2) Vice-president, whose duties are:
 - (a) to assist the President in all matters.
 - (b) to assume the duties of president in the president's absence.
 - (c) to perform such other duties as are generally associated with the office.
 - (3) Secretary, whose duties are:
 - (a) to take minutes of meetings;
 - (b) to call roll;
 - (c) to keep attendance records;
 - (d) to handle all correspondence; and
 - (e) to perform such other duties as are generally associated with the office.
 - (4) Treasurer, whose duties are:
 - (a) to collect dues and initiation fees;
 - (b) to notify members whose dues are in arrears;
 - (c) to have custody of all Club money, bank books and check books; and
 - (d) to perform such other duties generally associated with the office.

Removal of Officers:

- (1) Any elected or appointed officer may be removed from office by a two-thirds affirmative vote of a quorum.
- (2) All voting members shall receive one-month written notice before a vote on the removal of an officer.

Vacancies

Should any vacancy occur, the vacant office will be filled at a special election.

Section 2 - APPOINTIVE OFFICERS

- A. The Motor City Radio Club shall have the following appointed officers:
- (1) A Trustee, whose duties are:
 - (a) to keep in force the station licenses for the Club Stations and
 - (b) to see that the Club Stations are kept in working order and that all F.C.C. regulations are complied with in its operation.
 - (2) A Custodian, whose duties are:
 - (a) to keep an account of all Club property; and
 - (b) to issue and store such Club property.
 - (3) Three Auditors, whose duties are:
 - (a) to audit all club financial records; and
 - (b) the audit shall be performed once each year in the month of October.
 - (4) A Historian whose duties are:
 - (a) to maintain custody of Club historical memorabilia;
 - (b) to take responsibility to update, collect and establish the Club history; and
 - (c) to promote by example the preservation of the memory and history of the Club member's contribution to the art of Amateur Radio.
 - (5) Parliamentarian, whose duty is to ensure the proper application of Robert's Rules of Order (current edition).
- B. The above mentioned appointive officers shall not be held personally liable for loss of equipment unless shown to have been guilty of gross negligence or fraudulent conduct.

Section 3 - THE BOARD - DEFINITION AND DUTIES

- A. The Board shall be composed of the Elected Officers, namely, President, Vice-president, Secretary, Treasurer and the appointed officers, Trustee, Custodian and Parliamentarian.
- B. The Board shall hold one (1) meeting per month or more if necessary.
- C. Duties of the Board
- (1) The Board shall establish and maintain the Club policy consistent with the Constitution and By-laws.
 - (2) To recommend the location where all regular meetings shall be held, and is subject to approval by a quorum of the membership.

ARTICLE III - ELECTIONS

Section 1 - ELECTION OF OFFICERS

- A. Election of officers will be held annually at the first regular meeting in the month of October, or at the next succeeding meeting at which a quorum is present.
- B. The new officers shall assume office at the start of the next general meeting following the election.

Section 2 - VOTING

- A. Candidates for office will be nominated by oral motion and support.
- B. Election will be by secret ballot and a system will be used whereby the lowest candidate after the first ballot will be dropped and another ballot will then be taken on the remaining candidates for the office. This procedure will continue until only one candidate remains.
- C. A majority vote of a quorum is required for election of a candidate to any office.

Ordinarily, the President will not vote. If it is necessary to break a deadlock, then the President may cast the deciding vote.

Section 3 - QUORUM DEFINED

- A. A quorum is defined for any scheduled meeting as Thirty percent (30%) of the members in good standing.
- B. Unless stated otherwise, with a quorum present, a majority is sufficient to carry any issue or to elect any officer.

Section 4 - PROXIES

- A. Proxies will be honored for purposes of voting on any issue providing:
 - (1) Said proxy is in writing and enclosed in a sealed envelope; and
 - (2) An agent is designated to cast the ballot; and
 - (3) Said proxy is dated and signed; and
 - (4) Said proxy is for a specific meeting or purpose.
- B. Blanket proxies for all purposes will not be honored.

ARTICLE IV - DISBURSEMENTS

Section 1 - GENERAL

- A. Ordinary expenses approved by the board of directors, such as operating expenses, may be disbursed without a vote of the membership.
- B. Disbursements over **four hundred dollars** (\$400.00) must be approved by two-thirds of a quorum present. The membership must be given a one-month written notice in the bulletin.

ARTICLE V - GENERAL

Section 1 - GIFTS

The Motor City Radio Club shall not accept any gifts of whatever nature which will obligate the club in any manner.

Section 2 – AFFILIATION

The Motor City Radio Club shall be affiliated with the American Radio Relay League.

Section 3 - CONDUCT OF BUSINESS MEETING

All business meetings shall be conducted under the rules established in Robert's Rules of Order, Current Edition.

Section 4 - REVISION OF BY-LAWS

The By-Laws of the Motor City Radio Club may be revised or amended at any regular meeting by a two-thirds approval of a quorum plus one month's advanced written notice in the bulletin

ARTICLE VI - DISSOLUTION

Dissolution of the Motor City Radio Club may be proposed as set forth in Article V - Section-4 - Revision of By-Laws, except that dissolution must be by a two-thirds majority of the voting membership for it to be binding upon the Board of Directors.

In the event the Motor City Radio Club is dissolved, all assets shall be donated to a non-profit Amateur Radio Club or organization, as directed by the Board of Directors.

Motor City Radio Club Membership Policy

1. The membership year will be defined as the calendar year (January 1 to December 31).
2. Dues are due three months prior to the start of the membership year. (i.e. October 1)
3. "Members more than three months in arrears in dues will be dropped, unless excused by a majority vote of the board." (By-Laws article section 3)

Note: The Application form sets the dues Payable date "Dues are payable in full on October 1 for each October to October business Year".

Adopted 2010

Note: This document is a Microsoft Office conversion of the original Word Perfect document. No text has been changed. Some re-formatting was required due to the "rough" nature of the conversion.

Signed,

Charles J. Smith, KD8WFS
Secretary
Motor City Radio Club
January 10, 2016